Report and financial statements For the year ended 31 December 2023

Prepared by:

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Annual report and financial statements for the year ended 31 December 2023

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Annual report and financial statements for the year ended 31 December 2023

Statement of Local Council Members' and Executive Secretary's Responsibilities

The Local Councils (Financial) Regulations require the Executive Secretary to prepare a detailed annual administrative report which includes the Local Council's statement of comprehensive income for the year and of the Local Council's retained funds at the end of the year. By virtue of the same regulations it is duty of the Council and the Executive Secretary to ensure that the Financial Statements forming part of the report present fairly, in accordance with accounting policies applicable to Local Councils, the income and expenditure of the Local Council for the year and its retained funds as at the year end, and that they comply with the Act, the Local Councils (Financial) Regulations, 1993, and the Local Councils (Financial) Procedures, 1996 issued in terms of the said Act.

The Executive Secretary is responsible to maintain a continuous internal control to ascertain that the accounting, recording and other financial operations are properly conducted in accordance with the Local Councils Act, the Local Councils (Financial) Regulations, and the Local Councils (Financial) Procedures. The Executive Secretary is also responsible for safeguarding the assets of the Local Council and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Council and signed on its behalf on JaFebruary 2024 by:

Paul Buttigieg

Mayor

Heidi Victoria Grech Executive Secretary

Statement of Comprehensive Income for the year ended 31 December 2023

		2023	2022
Note			
		ϵ	ϵ
3		389,907	382,236
4		1,911	1,000
5		20,406	105,557
	_	412,224	503,556
6		92.763	81,151
7		86,041	94,488
8	_	309,718	303,313
		488,522	478,952
	€	(76,298) €	9,841
9		259	259
10		(756)	(228)
	€	(76.795) €	9,872
	3 4 5 6 7 8	3 4 5 6 7 8 •	Note 3 389,907 4 1,911 5 20,406 412,224 6 92,763 7 86,041 309,718 488,522 € (76,298) € 9 259 10 (756)

Statement of Financial Position at 31 December 2023

			31 Dec 2023	31 Dec 2022
Assets	Note			
Non-current assets			ϵ	ϵ
Property, plant and equipment	11		327,467	314,745
Current Assets				
Receivables	12		19,860	190,239
Cash and cash equivalents	13		1,277,996	1,179,998
			1,297,856	1,370,237
Total assets		€_	1,625,323 €	1,684,982
Reserves and liabilities				
Reserves				
Retained funds			816,876	893,671
Current liabilities				
Payables and accruals	15		808,447	791,311
		-	808,447	791,311
Total Reserves and Liabilities		$\epsilon_{\underline{}}$	1,625,323 €	1,684,982

These Financial Statements were approved by the Local Council on 22 February 2024 and signed on its behalf by:

Paul Buttigieg

Mayor

Heldi Victoria Grech
Executive Secretary

Statement of changes in equity for the year ended 31 December 2023

		Retained funds
		€
Balance at 01 January 2022		883,799
Total comprehensive income for the year		9,872
Balance at 31 December 2022	€	893,671
Balance at 01 January 2023		893,671
Total comprehensive loss for the year	*****	(76,795)
Balance at 31 December 2023	€	816,876

Statement of Cash Flows for the year ended 31 December 2023

			2023	2022
	Note		€	ϵ
Cash flows from operating activities				
Total comprehensive income for the year			(76,795)	9,872
Adjustment for:				
Depreciation Interest receivable Interest payable			40,872 (259) 756	29,355 (259) 228
Operating (loss)/surplus before working capital movements			(35,426)	39,196
(Decrease)/Increase in receivables Increase in payables			170,379 17,136	(158,112) 406,235
Net cash generated from operating activities		100000000000000000000000000000000000000	152,089	287,319
Cash flows from investing activities		5-0-2-08-0		
Purchase of property, plant and equipment Movements in grants Interest received Net cash flows (used in) from investing activities			(53,594) - 259 (53,335)	(389,059) 7,731 259 (381,069)
Cash flows from financing activities				
Interest paid			(756)	(228)
Net cash used for financing activities		2	(756)	(228)
Net increase/(decrease)in cash and cash equivalents			97,998	(93,978)
Cash and cash equivalents				
at the beginning of the year		_ 1	1,179,998	1,273,976
Cash and cash equivalents at the end of the year	13	€ 1	,277,996 €	1,179,998

Notes to the financial statement for the year ended 31 December 2023

1. General Information

Qala Local Council is the local authority of Qala setup in accordance with the Local Councils Act. The office of the Local Council is situated at:

'Civil Centre' Bishop Buttigieg Street, Qala.

The Qala Local Council forms part of the Gozo Regional Committee.

2. Accounting policies and reporting procedures

The financial statements have been drawn up in accordance with the accounting policies and reporting procedures prescribed for Local Councils in the Financial Regulations issued by the Minister of Finance in conjunction with the Minister responsible for the Local Government in terms of section 67 of the Local Councils Act, (CAP 363). The Financial Statements are prepared under the historical cost convention as modified to include fair values stated in the accounting policies below. These Financial Statements are prepared in accordance to the requirements of International Financial Reporting Standards as adopted by the EU and comply with the Local Councils Act Cap 363, the Financial Regulations issued in terms of this Act and the Local Councils (Financial) Procedures 1996.

New and revised standards adopted by the Local Council

During the current year, the Local Council has adapted a number of new standards and interpretations, or amendments thereto, issued by the International Accounting Standards Board and International Financial Reporting Interpretations Committee, and endorsed by the European Union, that are mandatorily effective for accounting periods beginning on or after 1 January 2023. Their adoption has not had any material impact on the disclosures or on the amounts reported in these financial statements.

New and revised standards in issue but not yet effective

At the end of the reporting period, certain new standards, interpretations or amendments thereto, were in issue but not yet effective for the current financial period. There have been no instances of early adoption of standards, interpretations or amendments ahead of their effective date. The Local Council anticipates that the adoption of the new standards, interpretations or amendments thereto, will not have a material impact on the financial statements upon initial application.

a. Revenue recognition

Revenue is recognised when there are no significant uncertainties concerning the derivation of consideration or associated costs. Interest income is recognised in the statement of comprehensive income as it accrues.

b. Local Enforcement Systems

The Local Council forms part of the Gozo Regional Committee. During the year, the amount disclosed in the financial statements under Local Enforcement System income represents the administrative fee of 10% that is now chargeable to the Regional Committees and the Law Enforcement System Agency for contraventions paid at the Council.

Notes to the financial statement for the year ended 31 December 2023

2. Accounting policies and reporting procedures (cont.)

c. Property, Plant and Equipment

Property, plant and equipment is stated at cost less accumulated depreciation and impairment loss to date. Depreciation is calculated on a monthly basis using the straight line method.

The depreciation rates are the following:

T == 1	%
Land	0
Trees	0
Buildings	1
Office furniture and fittings	7.5
Construction works	
Urban Improvements	10 10
Special programmes	10
Office equipment	
Motor vehicles	20 20
Plant and machinery	20
Computer equipment	25
Plants	DOS DOS ANTINOS DE LA CONTRACTOR DE LA C
Litter bins	100
Playground equipment	replacement basis
	100
Road and Traffic signs	replacement basis
Street mirrors	replacement basis
Street lights	100
	100

Gains and losses on disposal of property, plant and equipment are determined by reference to their carrying amount and are taken into account in determining operating profit. The residual values and useful lives of the assets are reviewed and adjusted as appropriate, at each financial reporting date.

The carrying amount of an asset is written down immediately to its recoverable amount if the carrying amount of the asset is greater than its estimated recoverable amount.

Subsequent costs are included in the carrying amount of the asset or recognised as a separate asset, as appropriate, only when it is probable that future economic benefit associated with the item will flow to the Local Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of comprehensive income during the financial period in which they are incurred.

d. Government Grants

Government grants relating to operating expenditure are recognised according to IAS 20 in the Statement of Comprehensive Income in the same period that the related expenditure is incurred. Grants relating to assets are deducted from the carrying amount of the asset using the capital approach.

Notes to the financial statement for the year ended 31 December 2023

2. Accounting policies and reporting procedures (cont.)

e. Impairment of Assets

Assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that are subject to amortisation or depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the carrying amount of the asset exceeds its recoverable amount. The recoverable amount is the higher of the fair value of the asset less cost to sell and the value in use. Impairment losses are immediately recognised as an expense in the Statement of Comprehensive Income.

f. Amounts Receivable

Amounts receivable are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less provision for impairment. A provision for impairment of amounts receivable is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of the receivables. The amount of the provision is the difference between the carrying amount of the asset in the present value of the estimated future cash flows, discounted at the effective interest rate. The amount of the provision is recognised in the Statement of Comprehensive Income.

g. Payables

Amounts payable are classified as current liabilities if payment is due within one year or less (or in the normal operating cycle of the business if longer). If not they are presented as non-current liabilities.

Liabilities for trade and other amounts are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the Council.

h. Foreign Currencies

Items included in the Financial Statements are measured using the currency of the primary economic environment in which the Local Council operates. These Financial Statements are presented in Euro (\mathfrak{C}) which is the Council's functional and presentation currency.

Transactions denominated in foreign currencies are translated in Euro at rates of exchange in operation on the dates of transactions. Monetary assets and liabilities expressed in foreign currencies are translated in Euro at the rates of exchange prevailing at the date of the Statement of Financial Position.

i. Profit and Losses

Only profits that were realised at the date of the Statement of Financial Position are recognised in these Financial Statements. All foreseeable liablities and potential losses arising up to the said date are accounted for, even if they become apparent between the said date and the date on which the Financial Statements are approved.

j. Cash and Equivalents

Cash and Cash Equivalents are carried in the Statement of Financial Position at face value. For the purpose of the Statement of Cash Flows, cash and cash equivalents comprise cash in hand and balances held with banks.

Notes to the financial statement for the year ended 31 December 2023

2. Accounting policies and reporting procedures (cont.)

k. Related parties

Related parties are those persons or bodies having relationship with the Council as defined in IAS 24.

Related parties to the Local Council comprise the Department for Local Government, the Regional Committe and other Government entities.

The related party that exercises a significant control is the Department for Local Government. Those that exercise no control are the Regional Committee and other Government entities such as Water Service Corp. and Wasteserve.

l. Critical accounting estimates and judgements

The preparation of financial statements in conformity with IFRS requires council members to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. Use of available information and application of judgement are inherent in making estimates. Actual results in future could differ from such estimates and the differences may be material to the financial statements. The estimates and underlying assumptions are reviewed on an ongoing basis. Revision to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of revision and future periods if the revision affects both current and future periods.

In the opinion of the Council, the accounting estimates and judgements made in the course of preparing these financial statements are not difficult, subjective or complex to a degree which would warrant their description as critical in terms of the requirements of IAS 1 (revised).

m. Capital Management

The Council's capital consists of its net assets, including working capital, represented by its retained funds. The Council's management objectives are to ensure:

- that the Council's ability to continue as a going concern is still valid and
- the the Council's maintains a positive working capital ratio

To achieve the above, the Council carries out a quarterly review of the working capital ratio (Financial Situation Indicator). The Council also uses budgets and business plans to set its strategy to optimise its use of available funds and implement its commitments to the locality.

n. Borrowings

Borrowings are initially recognised at cost, being the fair value of the consideration received and including acquisition charges associated with the borrowing.

Subsequent to initial recognition all interest-bearing borrowings, other than liabilities held for trading, are subsequently measured at amortised cost, using the effective interest method. Amortised cost is calculated by taking into account any discount or premium on settlement. Borrowing costs are recognised as an expense in the period in which they are incurred.

Notes to the financial statement for the year ended 31 December 2023

2. Accounting policies and reporting procedures (cont.)

o. Financial Instruments

Financial assets and financial liabilities are recognised when the council becomes a party to the contractual provisions of the financial instrument. Financial assets are derecognised when the contractual rights to the cash flows from the financial asset expire, or when the financial asset and all substantial risks and rewards are transferred. A financial liability is derecognised when it is extinguished, discharged, cancelled or expires.

Financial assets and financial liabilities are measured initially at fair value plus transaction costs. They are measured subsequently as described below.

Financial assets

For the purpose of subsequent measurement, financial assets of the council are classified into loans and receivables upon initial recognition.

Receivables are subject to review for impairment at least at each reporting date. Financial assets are impaired when there is any objective evidence that a financial asset or a group of financial assets is impaired. Different criteria to determine impairment are applied for each category of financial assets, which are described below.

All income and expenses relating to loans and receivables are presented with 'finance income' or 'finance costs', except for impairment of receivables which is presented in 'administration and other expenditure'

Loans and receivables are non-derivating financial assets with fixed or determinable payments that are not quoted in an active market. After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Discounting is omitted where the effect of discounting is immaterial. The Council's other receivables fall into this category of financial instruments.

Individually significant receivables are considered for impairment when they are past due or when other objective evidence is received that a specific counterparty will default. Receivables that aren't considered to be individually impaired are reviewed for impairment in groups, which are determined by reference to the industry and region of counterparty and other available features of shared credit risk characteristics. The percentage of the write down is then based on recent historical counterparty default rates for each identified group.

Financial liabilities

The council's financial liabilities include other payables. These are stated at their nominal amount which is a reasonable approximation of fair value. All interest related charges are included within 'finance costs'.

Notes to the financial statement for the year ended 31 December 2023

3. Funds received from Central Government

		2023 €	2022 €
In terms of Section 55 of the Local Councils Act (CAP 363) Other Government Funds		371,620 18,287	365,236 17,000
Total funds received from central government	ϵ	389,907 €	365,236
4. Local Enforcement Income			
		2023 €	2022 €
Administrative fees from regional committees and LESA	ϵ	1,911 €	1,000
5. General Income			
		2023	2022
Income from Permits EU funds Other income		€ 16,397 - 4,009	€ 13,428 87,614 4,515
	ϵ $\overline{}$	20,406 €	105,557
6. Personal emoluments			
		2023 €	2022 €
Mayor's honoraria Executive Secretary Salary and allowance Acting Executive Secretary salary Employees' Salaries Social Security Contributions Allowances for Councilors and Mayor		11,080 29,038 10,488 25,879 3,278 13,000	10,742 5,585 32,952 17,227 1,645 13,000
	€	92,763 €	81,151
	EX III		

Notes to the financial statement for the year ended 31 December 2023

7. Operations and maintenance		2023 €	2022 €
Signs		2,202	1,659
Road and street pavements (patching work)		1,345	1,312
Refuse collection		32,372	36,049
Bulky refuse collection		16,458	18,464
Road and street cleaning		26,044	27,898
Cleaning and maintenance of Public Conveniences		1,109	760
Waste Disposal fees		6,511	8,346
	ϵ	86,041 €	94,488
8. Administration and other expenses			
		2023	2022
Traine		€	€
Utilities		9,628	4,439
Sundry material & supplies Rent		11,676	23,258
		6,850	12,658
National /International memberships Office services		500	360
AND THE STREET S		4,735	5,868
Commercial vehicle expenses and fuel		2,955	-
Transport		574	150
Travelling expenses		1,734	1,478
Travelling overseas expenses Advertising		5,649	=
Information services		780	65
Penalties		630	×=
Other contractual services		177	-
		58,522	21,331
Foreign delegation expenses Professional services		19,995	6,599
		19,437	14,061
Community services and events		123,782	95,797
EU activities		1,146	87,614
Uniforms		76	280
Depreciation		40,872	29,355
	€	309,718 €	303,313
9. Investment income			
Bank interest received		2023	2022
	€	259 €	259
10. Finance cost		2022	
Bank charges	-	2023	2022
Dank charges	ϵ	756 €	228

Notes to the financial statements for the year ended 31 December 2023

11 a. Property, Plant and Equipment

		Trees	Office Furn. & fittings	Plant & Machinery	Motor Vehicle	Computer Equipment	Office Equipment	New Street Signs	Urban Improvements	Special Construction programmes	Special programmes	Total
Cost		Э	₼	₼	₼	€	₼	€	€	Ф	æ	æ
At 01 January 2023 Additions	I	2,264	31,088 14,089	15,962 558	30,250	23,565 469	16,460 1,083	11,537	84,928 20,877	718,392	1,586,755 16,518	2,521,201 53,594
At 31 December 2023	1	2,264	45,177	16,520	30,250	24,034	17,543	11,537	105,805	718,392	1,603,273	2,574,795
Grants and other reimbursements												
At 01 January 2023 Additions	1			6,700		1 1	1,327	1 1	11,119	161,252	1,026,227	1,206,625
At 31 December 2023		į.	ï	6,700		ì	1,327	ı	11,119	161,252	1,026,227	1,206,625
Depreciation												
At 01 January 2023 Charge for the year	1	1 11	24,111 1,051	7,913 606	504 6,050	20,442 1,749	11,032 1,511	11,537	45,750 2,432	524,899 4,113	353,643 23,360	999,831 40,872
At 31 December 2023		1	25,162	8,519	6,554	22,191	12,543	11,537	48,182	529,012	377,003	1,040,703
Net book value At 31 December 2023	(T)	2,264	20,015	1,301	24,200	1,843	3,673	t.	46,504	28,128	200,043	327,467
At 31 December 2022	e	2,264	6,977	1,349	1	3,123	3,123 4,101	ı	28,059	32,241	206,885	314,745

Notes to the financial statements for the year ended 31 December 2023

11 b. Property, Plant and Equipment

C+0,000 04T,000 00T,000 00T,000
32,241

Notes to the financial statement for the year ended 31 December 2023

12. Receivables		202 3 €	3	202:
Accounts receivable		9,356		14,053
Prepayments and accrued income		10,504		176,186
	€	19,860	€	190,239
Receivables are stated after a specific provision for doubt	ful debts:			
Provision for bad debts				
Balance brought forward		€		ϵ
Movement		2,227		2,227
Movement		= 11 "a		-
Balance carried forward	€	2,227	€	2,227
Receivables are analysed as follows:				
Within credit limit		3,468		181,186
Exceeded credit period but not impaired		16,392		9,053
	€	19,860	€	190,239
13. Cash and Equivalents	. 11		-	
Cash and cash equivalents included in the statement of cas Local Council Statement of Financial Position:	h flows comprise the	following amo	unt	s in the
		2023		2022
Ordinary funds		€		ϵ
Measure 313, 312, 125 and 413.4 funds		1,260,697		1,163,698
Cash in hand		17,160 139		16,297
	- -		_	3
	_	1,277,996	€ _	1,179,998
A. Dofermal		2023		2022
4. Deferred income Balance brought forward		€		€
Increased during the year		291,672		314,168
mercused during the year	_	-		7,731
District				
		291,672		321,899
Released during the year		291,672		321,899 30,227

Notes to the financial statement for the year ended 31 December 2023

14. Deferred income (cont.)

		2023	2022
Current deferred income	€_	291,672 €	291,672
15. Payables and accruals		2023	2022
		ϵ	€
Accounts payable			
Accruals and other payables		64,484 452,291	98,145
Deferred income (current portion)		291,672	401,494 291,672
	€	808,447 €	791,311
16. Capital Commitments			
		2023	2022
		ϵ	€
(i) Details of capital commitments are as follows:			
Approved but not yet contracted for (ii)		1,163,409	948,642
Contracted for but not provided in Financial Statements (iii)		4,708	-
(ii) Approved but not yet contracted for:	_		
Surfacing of part of Pjazza San Guzepp and Triq it-28 ta' April 1688		242,005	242,005
Second phase of water culverts, escavations etc in Triq it 28 ta' April 1688		538,495	538,495
Refurbishing of playing field - Triq Magistrat Attard - Qala - Gozo Decorative luminiers - Pjazza San Guzepp		53,770	53,770
Decorative luminiers - Patri Guzepp Portelli Street		25,920	-
Zebra Crossing and belishia lighting		5,098	5,098
External CCTV Camera System for Qala		21,000	-
Gnien il-Familja - Outdoor Gym		17,526	- 0.007
Embellishment of fountain and construction of pavement near Council		9,027 163,708	9,027
Installation of office furniture for the Gozo College President Anton		103,708	163,708
Buttigleg Primary School			2,000
Renovation of Public Convenience at Triq 28 ta' April 1688		49,560	-,000
Monument in Remembrance of War Victims		7,300	
New Roundabouts around Qala		30,000	-
	ϵ	1,163,409 €	1,014,103
(iii) Contracted for but not provided in Financial Statements:			
		2023	2022
Installation C. CC. C. at a contract of		€	€
Installation of office furniture for the Gozo College President Anton Buttigieg Primary School			
g-g-man, solitor	Distriction, or other party of the party of	4,708	-
17	€	4,708 €	-

Notes to the financial statement for the year ended 31 December 2023

17. Financial instruments

The Council's activities expose it to credit risk and liquidity risk through its use of financial instruments which result from its operating activities. The council is not exposed to any market risk. The Council's risk management is coordinated by the council members and focuses on actively securing the council's short to medium term cash flow by minimising exposure to financial risks.

The most significant financial risks to which the council is exposed are described below.

Credit risk

The Council's exposure to credit risk is limited to the carrying amount of financial assets recognised at the end of the reporting period, as summarised below:

Class of financial assets - carrying amounts		2023 €	2022 €
Trade and other receivables Cash and Cash Equivalents		19,860 1,277,996	190,239 1,179,998
	€ _	1,297,856 €	1,370,237

The council continuously monitors defaults of counterparties, identified either individually or by group and incorporates this information into its credit risk controls. The council's policy is to deal with only creditworthy counterparties.

The Council considers that the above financial assets that are not impaired for each of the reporting dates under review are of good credit quality, including those that are past due. See note 12 for further information on impairments or financial assets that are past due.

None of the Council's financial assets is secured by collateral or other credit enhancements

The credit risk for liquid funds is considered negligible, since the counterparties ar reputable banks with high quality external credit ratings.

Liquidity risk

The Council's exposure to liquidity risk arises from its obligations to meet is financial liabilities which comprise payables. Prudent liquidity risk management includes maintaining sufficient cash and committed credit facilities to ensure the availability of an adequate amount of funds to meet the council's obligations when they become due.

Notes to the financial statement for the year ended 31 December 2023

17. Financial instruments (cont.)

The Council manage its liquidity needs through yearly budgets and business plans by carefully monitoring expected cash inflows and outflows on a daily basis.

	2023	2022
Payables	ϵ	€
	808,447	811,938

Other risks

The Council's interest rate risk arises from long term borrowings. Borrowings issued at variable rates expose the Council to cash flow interest rate risk. In general, the Council's exposure to risks associated with the effects of fluctuations in the prevailing levels of market interest rates on its financing position and cash flows are not deemed to be substantial by the Councillors and Executive Secretary in view of the nature of the assets and liabilities.

18. Related party transactions

During the year under review, the Council carried out transactions with the following related parties:

Name of Entity	Nature of relationship
Department of Local Councils Gozo Regional Committee Central Regional Committee Regional Committees Water Services Corporation Enemalta Corporation Wasteserv Malta Limited Malta Environment and Planning Authority Department of Lands Director General - Works Division Police General Headquarters Office of the Prime Minister Office of the Prime Minister Office of the Commisioner for Data Protection Association of Local Councils' Secretaries Ministry for Resources and Rural Affairs	Significant control Joint Control No Control

The following were the significant transactions carried out by the Council with the related parties having significant control:

Notes to the financial statement for the year ended 31 December 2023

18. Related party transactions (cont.)

Income $2023 \qquad 2022$ Annual financial allocation $\in \qquad 371,620 \in \qquad 365,236$

The ultimate controlling party of the Local Council is Central Government since the Council's main revenue is from the Government allocation received every quarter. Apart from the normal funds received from Government, Councils also receive funds relating to specific projects as well as other funds for improvement and betterment of the locality.

The Council also receives revenue from other Government entities such as Water Services Corporation for trenching works carried out in the locality, and for the reinstatement of roads as a result of the trenching works.

Key management compensation

Transactions with key management personnel are disclosed in note 6.

19. Fair value estimation

The nominal values less estimated credit adjustments of receivables and payables are assumed to approximate their fair values, otherwise, these have been adjusted to approximate their fair values.